

INDIVIDUALS APPLICATION FOR TENANCY

Acorn Sales & Lettings No. 1 The Square, Earls Barton
 Telephone: 01604 810088 Northampton NN6 0NA



TO AVOID UNNECESSARY DELAYS, PLEASE COMPLETE IN FULL, IN BLACK INK, USING BLOCK CAPITALS LETTERS
PROPERTY ADDRESS (To be completed by agent)

YOUR PERSONAL DETAILS			
TITLE		LAST NAME	
FIRST NAME		MIDDLE NAME(S)	
KNOWN BY OTHER NAME(S)			
DATE OF BIRTH		TELEPHONE	
EMAIL		NATIONALITY	
PASSPORT NO.		MARITAL STATUS	
SMOKER?		PETS? (Details)	
NAMES AND AGES OF CHILDREN WHO WILL BE OCCUPYING THE PROPERTY			

CURRENT ADDRESS			
POSTCODE		TIME AT CURRENT ADDRESS (YEARS)	

RESIDENTIAL STATUS <i>(Please tick)</i>			
Property Owner <input type="checkbox"/> Council Tenant <input type="checkbox"/> Private Tenant <input type="checkbox"/> Living with Friends <input type="checkbox"/>			
Current Letting Agent/Landlord Name			
Current Letting Agent address			
TELEPHONE		EMAIL	
<i>Providing email, telephone and contact name may result in a quicker response from your referee</i>			

PREVIOUS ADDRESS INFORMATION <i>(If less than three years at current address)</i>			
PREVIOUS ADDRESS			
POSTCODE		Time at previous address	(Years) (Months)

PREVIOUS ADDRESS INFORMATION <i>(If less than three years at current address)</i>			
PREVIOUS ADDRESS			
POSTCODE		Time at previous address	(Years) (Months)

EMPLOYMENT INFORMATION *(Please tick)*Employed Self Employed Retired On Contract Student Unemployed
Other (please state)GROSS ANNUAL
INCOME £

COMPANY NAME

COMPANY
ADDRESS

TELEPHONE

Email

CONTACT NAME

Fax

YOUR POSITION

PAYROLL/PENSION
No.

START DATE

End date
(if applicable)Will your employment
change before the
proposed tenancy
starts?

(If 'Yes', please provide details)

Please provide the details of a Financial Referee. Failure to provide your gross annual income will prevent us from contacting your referee and will delay your application (please tick below)Current Employer
(as above) Contact
Name/Details

Pension Admin

Accountant

SA302/SA100

BANK ACCOUNT / BUILDING SOCIETY INFORMATION

ACCOUNT NAME(S)

BANK/BS NAME

SORT CODE

ACCOUNT No

NEXT OF KIN INFORMATION *(This should NOT be your Spouse)*

NAME

ADDRESS

POSTCODE

TELEPHONE

RELATIONSHIP

MOBILE

ADDITIONAL INFORMATION

DECLARATION

Do you have any County Court Judgments, Court Decrees, Bankruptcy, Administration Orders, Individual Voluntary Arrangements, or any other adverse credit history whether settled or not? If YES, please detail on a separate sheet. PLEASE NOTE that failure to disclose information relating to adverse credit history may result in your application being declined. Please tick below.

Yes No

Please read the declaration and sign and date below.

WE CANNOT PROCEED WITH THIS APPLICATION IF YOU DO NOT SIGN & DATE.

I confirm that the information, which I have given in my application form, is to the best of my knowledge, true and accurate. I acknowledge and agree to ACORN carrying out searches to verify such information. I agree that such verification may involve ACORN:

Contacting any referee detailed in my application; consulting with credit reference agencies; consulting with the Industry SortCodeDirectory (ISCD) and Account Modulus Checker in order to confirm the accuracy of my bank account details; and consulting with other third party tenancy database providers, such as Insurance Database Services Limited (who operate the Claims and Underwriting Exchange (CUE)).

In connection with my application I acknowledge and agree that: ACORN and any third party may keep a record of any search carried out to verify the information I have provided; ACORN

may pass on any information I have supplied and the results of any linked verification checks to the letting agent and /or any appointed landlord; if I default on my rental payment or apply for a new tenancy agreement in the future ACORN may review the results of the verifications and searches set out above; if I default on paying my rent, the default will be recorded on database for defaulting tenants and that such default may affect any future application I may make for tenancies, credit and/or insurance; ACORN's database may be accessed by various other third parties, who may supply the information on the database to further third parties; and ACORN can use debt collection agencies or trading agents to trace my whereabouts and recover monies I owe to ACORN.

The provisions of Section 17 of the Housing Act 1996 will apply to this application. If any information within the application is found to be untrue it will be grounds to terminate the tenancy agreement.

ACORN shall, for the purposes of this application form, be the DATA Controller as defined in the Data Protection Act 1998.

In connection with the Act, I acknowledge and agree that: the information provided by me may be transferred to a country outside the European Economic area for the purposes of data processing; ACORN may otherwise release my data where they are required to do so by law and may pass my personal data, including any forwarding addresses I may provide to a utility company to ensure that any outstanding bills or credit on utility accounts are paid; and ACORN can retain my personal data and use it to provide me with marketing materials in any form (including by electronic means such as email or SMS) on any ACORN product and/or service and sell my personal details to third parties to allow such third parties to market their own products/services. I agree that if I do not want my details to be used for this purpose, I will express this in writing to: ACORN, No. 1 The Square, Earls Barton NN6 0NA.

I hereby authorise my Employer/Accountant/Pension Administrator to provide details of my earnings and dates of employment to ACORN for the purposes described above.

SIGNED

PRINT NAME

DATE

Complete/sign and scan/send back to info@acornuk.com
or return to No.1 The Square, Earls Barton, Northamptonshire NN6 0NA

APPLICANT FEES

SINGLE PERSON - £195 (+VAT) = **£220**

COUPLE - £220 (+VAT) = **£264**

GUARANTOR FEE (if required) - £95 (+VAT) = **£114**

Please note that the fee also acts as the holding deposit and allows us to cancel viewings that are currently booked in. Bank details for payment are as follows:

Account: Acorn Sales & Lettings

Sort Code: 56-00-60

Account number: 36210099

Please note that this fee is non-refundable in the event that you change your mind or if detrimental information is raised during the referencing process that we were not previously made aware of. By paying this fee you are also confirming that you are happy to take the property as seen on the viewing.